# **DEF - Deliverable Evaluation Form**

Work Package	WP1
Deliverable Name	E-book "Personnel Hygiene"
Date of Review	30/04/2018 (final review)
Reviewer's Name & Organization	Paulo Baptista / P&B

# 1. Assessment of Deliverables by the Reviewer

Mark with X the appropriate column:

CONTENTS	Υ	N	NA	Comments
Are the contents of the Deliverable adequately clear and understandable?	Х			
Are the contents according to the Application Form description?	Х			
Are the contents according to the project objectives?	Х			
Are the contents according to the work package objectives?	Х			
Are all aspects thoroughly and in depth analyzed?	Х			
Does the Deliverable need the addition of information to reach completeness?		Х		
Are there any sections in the Deliverable that should be removed?		Х		
FORMAT (for documents)	Υ	N	NA	Comments
Does the Deliverable contain:  WP number, Deliverable name, Version, Author Name and Date?	Х			









### **DEF - Deliverable Evaluation Form**

CONTENTS	Y	N	NA	Comments
Does the Deliverable properly use the official template provided (formatting, fonts, logos)?	Х			
Is the information required by the template properly included in the Deliverable (reviewers, distribution levels, table of contents, EU funding disclaimer)?	х			
Are there other remarks about the format of the Deliverable (spelling, grammar, etc)?		X		

NA: Please mark as "NA" if the question does not concern the specific deliverable

**2. Suggested improvements** (Changes that should be implemented - Missing information - Further improvements - add rows as needed)

Page No.	Section	Suggested Improvement		

3. Any other observations (e.g. minor corrections that need attention - add rows as needed)

Page No.	Section	Observations









# **DEF - Deliverable Evaluation Form**

# **4. Conclusion** (Mark with X the appropriate line)

Deliverable accepted, no changes required	Х
Deliverable accepted but changes required	
Deliverable not accepted, it must be reviewed after changes are implemented	







